

# **NOTICE TO THE PUBLIC**

## **Electronic Submission of Procurement Reports**

This is to remind to all Procuring Entities that pursuant to Section 4.3 of the Government Procurement Policy Board (GPPB) Circular No. 02-2020 and GPPB – Technical Support Office (TSO) Advisory No. 01-2021, **the submission of Procurement Reports, namely, Annual Procurement Plans (APPs), Procurement Monitoring Reports (PMRs) and Agency Procurement Compliance and Performance Indicator (APCPI) Results shall be done electronically** through the respective electronic mail addresses provided. **Accordingly, the submission of printed copies to the GPPB-TSO SHALL NO LONGER BE ACCEPTED.**

**The deadline for the submission of the FY 2020 Updated/Supplemental APP (for changes within the second semester), FY 2020 PMR (second semester), and FY 2021 APP, were extended from their original date of submission to 31 March 2021. Meanwhile, the submission of the FY 2020 APCPI results was set on 31 March 2021.**

Upon electronic submission of the foregoing reports, PEs should be able to receive an auto-generated acknowledgment receipt from the Performance Monitoring Division of the GPPB-TSO. Said **AUTO-GENERATED ACKNOWLEDGMENT RECEIPT IS THE ONLY ACCEPTABLE PROOF OF SUBMISSION.** **If no auto-generated acknowledgment receipt was received within one hour from electronic submission, the PE should re-submit its report to the same electronic mail address. If no auto-generated acknowledgment receipt is still received after the re-submission, the PE representative should call the Performance Monitoring Division (PMD) of the GPPB-TSO to validate his/her submission.** In view of the imposition of the Enhanced Community Quarantine, **the contact number of the PMD for the period 29-31 March 2021, between 8:00am to 5:00pm, shall be as follows:**

**0960-563-1077  
0927-432-8065**

For further details, please email us at [monitoring@gppb.gov.ph](mailto:monitoring@gppb.gov.ph), or call us at the cellphone numbers cited above.

For information and compliance of all concerned.