

DEPARTMENT OF BUDGET AND MANAGEMENT
 GOVERNMENT PROCUREMENT POLICY BOARD
 TECHNICAL SUPPORT OFFICE

REQUEST FOR QUOTATION**RECEIVED**

06 DEC 2012 Shari

Date: 27 November 2012

RFQ No.: 2012

st. Francis Square Realty Corporation

Name of Company: (014-1000-10-1000)

Address: Julia Vargas Corner Bank Drive

Name of Hotel: BSA TWIN TOWERS

Business Permit No.: 12-00 7796

Tax Identification No.: 000-664-360-008

PhilGEPS Registration No.:

The Department of Budget and Management - Government Procurement Policy Board - Technical Support Office (DBM-GPPB-TSO), through its Bids and Awards Committee, intends to lease a venue, inclusive of meals, for the 11th GPPB and 10th IATWG Joint Meeting to be conducted on 17 December 2012.

Please submit your quotations/proposals duly signed by you or your duly authorized representative not later than 5 December 2012, at exactly 5:00 p.m. for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation (RFQ).

Copies of the following eligibility requirements are also required to be submitted along with your quotation/proposal:

1. Business Permit,
- X 2. Annual Income Tax Return, and
- X 3. PhilGEPS Certificate of Registration.

Quotations may be submitted manually, or through facsimile or email at the address and contact numbers indicated below.

For any clarification, you may contact Ms. Liza E. Vega at telephone nos. (02) 900-6741 to 44 or email address at secretariat@gppb.gov.ph.

WILLIAM G. RAGAMAT
 Procurement Officer

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation for the item as follows:

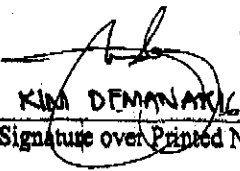
Legend:

* - MANDATORY REQUIREMENTS. Failure to comply with any of the mandatory requirements will disqualify your quotation.

[REDACTED]					
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
LEASE IF VENUE FOR THE 11TH GPPB AND 10TH IATWG JOINT MEETING <i>Technical Specifications;</i> I. Availability 1. Date: December 17, 2012* 2. Time: 8:00 a.m. to 3:00 p.m.*	1 lot	PHP102,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
H. Location and Site Condition 3. Location must be within the perimeter of Meralco Avenue, Shaw Boulevard, Ortigas Avenue, and EDSA 4. Complimentary parking space of at least 10% of the reservation			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
III. Neighborhood Data 5. Proper waste management system such as regular garbage collection and with sanitary permit from appropriate authority 6. Proximity to police and fire stations 7. Proximity to banks, postal, and telecommunications service providers			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
IV. Venue 1. Structural condition:					

a. The foundation is made of concrete and structural steel materials or combination of both.			<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Functionality of Function Room:				
a. Conference Room			<input checked="" type="checkbox"/>	<input type="checkbox"/>
a.1. Available one (1) conference room*			<input checked="" type="checkbox"/>	<input type="checkbox"/>
a.2. U-shape table set up for at least thirty five (35) participants*			<input checked="" type="checkbox"/>	<input type="checkbox"/>
a.3. Seats and tables for at least fifteen (15) participants apart from the U-shape set up*			<input checked="" type="checkbox"/>	<input type="checkbox"/>
a.4. No pillars			<input type="checkbox"/>	<input checked="" type="checkbox"/>
a.5. Amenities:				
▪ Secretariat's Table*			<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Microphones, at least Four (4) units*			<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Projector screen and table for LCD Projector *			<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Free Pads, pencils, and candies			<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Waived charges for use of laptops, projector, and other equipment*			<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Light, ventilation, and air conditioning compliance with the standards provided by the Building Code of the Philippines *			<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Space requirement: Can accommodate at least fifty (50) participants*			<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Facilities				
a. With continuous water supply & accessible comfort rooms			<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Lighting system			<input checked="" type="checkbox"/>	<input type="checkbox"/>
* Compliance with the standards provided by the			<input checked="" type="checkbox"/>	<input type="checkbox"/>

Building Code of the Philippines			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. At least two (2) operational elevators (24/7)			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. Easily accessible emergency exits and alarms, standby fire extinguishers, and automatic sprinkler system			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. With available telephone and/or internet connection within the premises of the building			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
f. With audible/operational sound system			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Other requirements					
a. Janitorial and maintenance services			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Exhibits professional ambience			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Adequate security service (24/7)			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Catering Services					
a. Meals for at least fifty (50) participants			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Meals consist of:			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
i. AM snacks					
ii. Buffet lunch			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
a. Salad			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Soup			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Main course (two (2) variants of meat, one (1) variant of vegetables, and one (1) variant of fish)			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. Rice			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. Desserts			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
f. Drinks (at least one (1) round of iced tea/juice for lunch)			<input checked="" type="checkbox"/>	<input type="checkbox"/>	
iii. Free flowing hot coffee, hot tea, and water			<input checked="" type="checkbox"/>	<input type="checkbox"/>	


 KIM DEMANARI
 Signature over Printed Name

632 1610 Loc 538
 Office/Telephone/Fax No.

6917 329 45 94
 Mobile No.

Kim.demanari@gmail.com.ph
 Email address/es

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The GPPB-TSO shall confirm the final number of rooms and participants at least five (5) days prior to the scheduled function date. This shall be the basis for the contract price.
8. The submitted quotation shall provide a 10% allowance for the scheduled meals as per the final number of participants in each function for the increase in attendance. If the actual attendance exceeds the 10% allowance, additional persons shall be charged the same as quoted.
9. The charge for the additional persons shall be contained in an Amendment to Contract.
10. The GPPB-TSO shall have the right to inspect the venue and/or to test the goods to confirm their conformity to the technical specifications.
11. The GPPB-TSO shall prefer send bill arrangements for payment. In lieu of send bill arrangement, advance payment of fifty percent (50%) of the total contract price may be made by the GPPB-TSO before the date of the event with the remaining 50% to be paid after the event.
12. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



BSA
Twin Towers
CONDOMINIUM HOTEL
ORTIGAS CENTER

F
ST. FRANCIS
SUITES & RESORT
formerly ASB Condotels
ORTIGAS-MAKATI-QUEZON CITY

December 7, 2012

MR. WILLIAM RAGAMAT
GPPB PROCUREMENT DIVISION

Dear Mr. Ragamat,

Greetings from *BSA TWIN TOWERS CONDOTELS!*

Thank you for considering **BSA TWIN TOWERS** as the venue for your Banquet Requirements. BSA Twin Towers promises our guests and clients the comfort and success of their corporate events and gatherings. We offer quality service and customizable packages. Listed below is our banquet package proposal fit to your requirements.

LIVE OUT SEMINAR PACKAGE
GUARANTEED NO. OF PAX: 50 PERSONS
DATE OF EVENT: DECEMBER 17, 2012
LIVE OUT RATE PER PERSON – PHP1,500.00
TOTAL PACKAGE PRICE – PHP75,000.00

- *Use of Function Room Everest B on December 17 from 8AM to 4PM*
- *Inclusive of AM Snack, Buffet Lunch with free flowing iced tea*
- *Free Flowing Coffee and Tea*
- *Use of Philippine flag and flag pole*
- *Secretariat/ Registration Table*
- *Stage/ Platform*
- *Whiteboard with markers, eraser*
- *Conference tables and chairs (U-Shaped Layout for 35 participants, classroom setup for 15 participants)*
- *Conference paper and pencils*
- *PA System with 4 Microphones*
- *Wi-Fi Internet Connection*
- *Complimentary use of LCD Projectors and wide screen*
- *Complimentary Ten (10) Parking Slots per day*
- *Net of Government Tax and Service Charge*

OTHERS:

- **PARKING SLOTS:** Additional parking slots are available upon request at a rate of Php 150.00 per day.
- **USE OF FUNCTION ROOM:** Use of Function Room in excess: Php 4,500.00/hour.

To confirm your reservation, we will appreciate receiving a signed copy of this proposal on or before **December 10, 2012** together with the function details so we can provide you with a written contract. Otherwise, we would automatically release the slot and accept other reservations. If another client/guest reserves the function room on a definite basis prior to **December 10, 2012**, we shall give you a 48-hour option to confirm the function room reserved.

Again, thank you for considering BSA Twin Towers and we look forward to being of best service to you and your guests in your event.

Sincerely Yours,

KIMBERLY DEMANARIG
Banquet Sales Executive

Noted By :

BIANCA ALBANA
Sales Manager

Conforme:

MR. WILLIAM RAGAMAT
GDDP PROCUREMENT DIVISION

Approved By:

MS. ANA TAN
Director of Sales & Marketing

4F, St. Francis Square, Julia Vargas Ave., cor. Bank Drive, Ortigas Center, Mandaluyong City, Philippines
Tel. No. 632-1010 loc. 535 Fax No. 632-1010 locs. 273/509 email: banquets.condotels@stfrancissquare.com.ph

www.stfrancissquare.com.ph

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

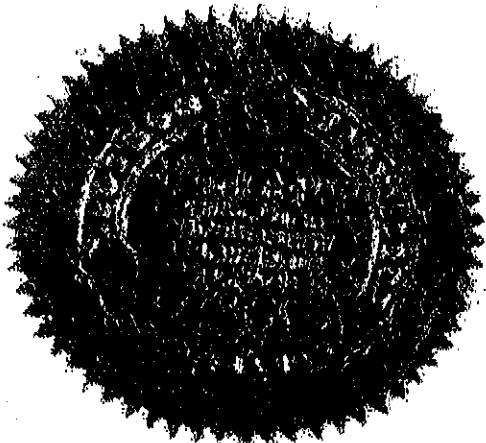
CERTIFICATE OF REGISTRATION

THIS IS TO CERTIFY THAT

**ST. FRANCIS SQUARE REALTY CORPORATION/BSA TWIN TOWERS
CONDOTEL**

BSA Twin Tower Bank Drive, Brgy. Woodstock, Greenhills East, Ortigas Center
Mandaluyong City

*as a business name or firm was registered in the PHILIPPINE GOVERNMENT
ELECTRONIC PROCUREMENT SYSTEM (PhilGEPS) on April 17, 2012
in accordance with Section 8.5 of the Implementing Rules and Regulations of
Republic Act 9184, otherwise known as the Government Procurement Reform
Act, which took effect October 08, 2008. This registration will expire on
April 17, 2013*



Not valid without the official seal

IN TESTIMONY WHEREOF, I have hereunto set
my hand and caused the seal of the PhilGEPS to be
affixed at Pasig City, Philippines, this 17th day
of April, in the year of our Lord 2012.


ESTANISLAO C. GRANADOS, JR.
Executive Director IV

Certificate No: PhilGEPS - 2012 - 85799

Original

REPUBLIC OF THE PHILIPPINES
CITY OF MANDALUYONG



OFFICE OF THE MAYOR
MAYOR'S PERMIT

TAXPAYER'S COPY

BILL NO. **088428-A**
TOP NO. **12-007746**

NOTE:
THIS PERMIT WILL EXPIRE ON DEC. 31, 2012

TO WHOM IT MAY CONCERN:
PURSUANT TO THE METROPOLITAN MANILA REVENUE CODE, ORDINANCE NO. 82-03, AFTER PAYMENT OF AS TAXES, FEES AND CHARGES, ETC. AND COMPLIANCE WITH EXISTING REQUIREMENTS PERMIT IS HEREBY GRANTED TO HEREIN TAXPAYER.

ACCOUNT NO. **S-76927**

Php **13,046.00**

TAXPAYER'S NAME: ST. FRANCIS SQUARE REALTY CORPORATION		BUS CODE 0855	ACCOUNT NO. S-76927	STATUS NEW	AREA 12,400.00	RATE BILLED 01/17/2012	MAYOR'S PERMIT NO. 12-007746
LOCATION/ADDRESS OF BUSINESS BANK DRIVE CORNER JULIA VARGAS ST., WACK-WACK		BUSINESS TRADE NAME HOTELS OF BUSINESSOCC.			APPROVED BY AUTHORITY OF THE CITY MAYOR		
BY:		CATHERINE DE LEON ARCE CHIEF, BPLD					
NOTE 1 EXHIBIT THIS PERMIT IN A CONSPICUOUS PLACE IN YOUR ESTABLISHMENT. NON-DISPLAY IS SUBJECT TO FINE.		NOTE 2 This permit is only a privilege and not a right, subject to revocation for any violation of existing laws and ordinances.					
NOTE 3 Surrender this permit upon termination or retirement of business to avoid tax liability.		NOTE 4 NO ENCROACHMENT ON THE SIDEWALK					
TREASURY DEPARTMENT		Amount in words thirteen thousand forty-six and xx/100					
CHECK <input checked="" type="checkbox"/> CASH <input type="checkbox"/>		5063 CHECK NO. ROBINSONS BAN BANK					
RECEIVED BY:		Jenny _____ TELEPHONE NO. 1329370 REASURER					
OR DATE:		01/21/2012					

BKCD	KIND OF FEE/TAX	TAX BASE	TAX AMOUNT	SURMIT	TOTAL	PERIOD
HOTELS		3,500,000.00	1,750.00	0.00	1,750.00	2012 Q1 - Q1
	MAYOR'S PERMIT FEE		6,000.00	0.00	6,000.00	
	GARBAGE CHARGES		1,100.00	0.00	1,100.00	2012 Q1 - Q1
	SANITARY FEE		2,640.00	0.00	2,640.00	
	BUILDING INS. FEE		534.00	0.00	534.00	
	ELECTRICAL INS. FEE		296.00	0.00	296.00	
	MECHANICAL INS. FEE		160.00	0.00	160.00	
	PLUMBING INS. FEE		60.00	0.00	60.00	
	SIGN/BILLBOARD INS. FEE		120.00	0.00	120.00	
	FIRE FEE		1,091.00	0.00	1,091.00	
	STICKER FEE		66.00	0.00	66.00	
	PLATE FEE		220.00	0.00	220.00	
	SANITATION INSPECTION		400.00	0.00	400.00	
<p>This provisional grant of privilege is subject to the compliance of requirements imposed by other City Hall departments, and to possible reassessment of fees after inspection of the premises subject of this Business/Permit License. The GRANTOR reserves its right to revoke and amend all the privileges hereby granted at any time if the GRANTEE is guilty of fraud, deceit or misrepresentation or found in violation of any city laws or ordinances or provisions of the memorandum of agreement submitted with the grantee's application. All fees given by the GRANTEE in the approval of this business license/permit will be consequently retained by the GRANTOR as liquidated damages or otherwise forfeited.</p> <p>Please Secure Sanitary Permit right after issuance of Mayor's Permit. Non-compliance is subject to P2,000 penalty for 1st offense. See ordinance 312 Series 2005 for further information.</p>						
VALID ONLY AT THE BUSINESS ADDRESS INDICATED HEREIN		TOTALS →		14,137.00		
ENCODER: Jenny _____				1,091.00		
				13,046.00		

IMPORTANT:
THIS BILL BECOMES YOUR MAYOR'S PERMIT AND OFFICIAL RECEIPT WHEN

REPUBLIC OF THE PHILIPPINES
 KAGAWARAN NG NANALAPI
 KAWANIHAN NG BAGONG LASYAN INTERNAS
 REVENUE DIVISION NO.
 REVENUE DISTRICT NO.
 LARGE TAXPAYERS DIVISION

2303

July 1997

OBR00000031914



NO-664-360-008	NAME ST. FRANCIS SQUARE REALTY CORPORATION	REGISTRATION DATE 02/06/2012
REGISTERED ADDRESS BSA TWIN TOWERS BANK DRIVE WACK-WACK GREENHILLS EAST ORTIGAS CTR MANDALUYONG		
REGISTERED ACTIVITY(IES)		
TAX TYPE		
REGISTRATION FEE		
TRADE NAME ST. FRANCIS SQUARE REALTY CORPORATION	LINE OF BUSINESS / INDUSTRY 7011 BUYING, SELLING, RENTING, LEASING, OPERATION OF DWELLINGS 7012 REAL ESTATE BUYING, DEVELOPING, SUBDIVIDING, SELLING	

I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.



M. Dizon
 TERESITA M. DIZON
 OIC - HREA LARGE TAXPAYER SERVICE
 REVENUE DISTRICT OFFICER (signature over printed name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

EN

BIR Form No. **2303**
Revised July 1997

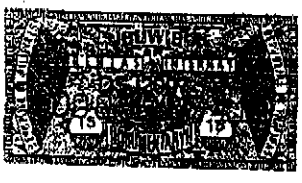
REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG KENTAS INTERNAS
REVENUE REGION NO. 007
REVENUE DISTRICT NO. 041

OCN SR00000405200

CERTIFICATE OF REGISTRATION

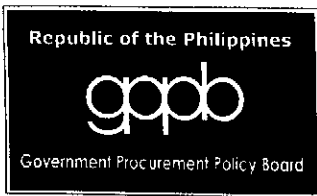
TIN 000-664-360-000	NAME ST. FRANCIS SQUARE REALTY CORPORATION	REGISTRATION DATE 07/05/1994
REGISTERED ADDRESS 4/F ST. FRANCIS SQUARE JULIA VARGAS AVENUE COR. BANK DRIVE MANDALAYONG CTR. MANDALAYONG CITY		
REGISTERED ACTIVITY(IES)		
TAX TYPE		
INCOME TAX VALUE - ADDED TAX WITHHOLDING TAX - EXPANDED/CITY		REGISTRATION FEE WITHHOLDING TAX - COMPENSATION
TRADE NAME ST. FRANCIS SQUARE REALTY CORPORATION	LINE OF BUSINESS / INDUSTRY 2011 BUYING, SELLING, RENTING, LEASING, OPERATION OF DWELLINGS 2012 REAL ESTATE BUYING, DEVELOPING, SUBDIVIDING, SELLING	
NOTE: 1) REQUIRED TO PAY ANNUAL REGISTRATION FEE ON OR BEFORE THE END OF JANUARY 2) REQUIRED TO FILE THE FOLLOWING RETURNS WITH OR WITHOUT OPERATION <input type="checkbox"/> A) QUARTERLY INCOME TAX RETURN <input type="checkbox"/> B) MONTHLY/QUARTERLY VAT RETURN <input type="checkbox"/> C) MONTHLY PERCENTAGE TAX RETURN <input type="checkbox"/> D) MONTHLY WITHHOLDING TAX RETURN <input type="checkbox"/> E) ANNUAL INCOME TAX 3) REQUIRED TO INFORM BIR IN CASE OF CESSATION OF BUSINESS IMMEDIATELY		

I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.



[Signature]
REY ASTORIO L. TAMBIS

REVENUE DISTRICT OFFICER (signature over printed name)



Department of Budget and Management
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE

NOTICE OF AWARD

13 December 2012

MS. KIMBERLY DEMANARIG

Banquet Sales Executive, BSA Twin Towers Condominium-Hotels

ST. FRANCIS SQUARE REALTY CORPORATION

4th Floor, St. Francis Building,

Julia Vargas Avenue cor. Ortigas Bank Drive,

Ortigas Center, Mandaluyong City

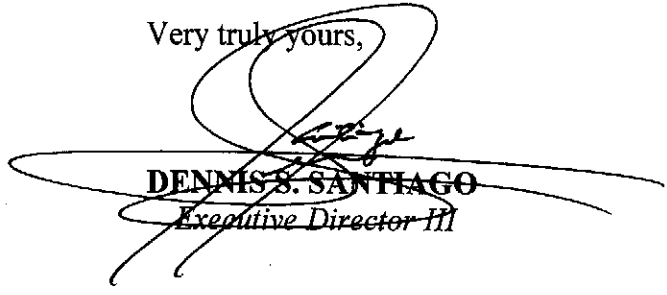
Dear Ms. Demanarig:

We are pleased to inform you that your quotation for the procurement of **LEASE OF VENUE** for the **GPPB YEAR-END MEETING** in the amount of **Seventy Five Thousand Pesos (PhP75,000.00)** has been determined to be the lowest calculated and responsive quotation.

We shall send the Purchase Order for the said project at the soonest possible time, unless a request for reconsideration by any of the unsuccessful bidders filed within the period prescribed under Section 55.1 of the Implementing Rules and Regulations of Republic Act 9184 is found meritorious.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,


DENNIS S. SANTIAGO
Executive Director III

Received By: 

KIM DEMANARIG
(Signature above printed name)

DEC. 16, 2012

(Date and Time of receipt)

**Kindly fax to sender to acknowledge receipt*



December 7, 2012

MR. WILLIAM RAGAMAT
GPPB PROCUREMENT DIVISION

Dear Mr. Ragamat,

Greetings from *BSA TWIN TOWERS CONDOTELS*.

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Sincerely Yours,

Conforme:

KIMBERLY DEMANARIG
Banquet Sales Executive

MR. WILLIAM RAGAMAT
GDDP PROCUREMENT DIVISION

Noted By :

Approved By:

BIANCA ALBANA
Sales Manager

910-0369

MS. ANA TAN
Director of Sales & Marketing

Ms. Nesyle
Ms. Lindsay 910 0370

4F, St. Francis Square, Julia Vargas Ave., cor. Bank Drive, Ortigas Center, Mandaluyong City, Philippines
Tel. No. 632-1010 loc. 535 Fax No. 632-1010 locs. 273/509 email: banquets.condotels@stfrancissquare.com.ph

www.stfrancissquare.com.ph

09173294594
Mr. Jelo
Sir. Perdie