



Department of Budget and Management  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**TECHNICAL SUPPORT OFFICE**

**REQUEST FOR QUOTATION**

Date: 29 November 2012

RFQ No.: 47-2012

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/Shop: BO-NI GEN. MDSB

Address: 832 S. A. LOYOLA ST., SAMPALOC, MANILA

Business Permit No.: \_\_\_\_\_

TIN: 174669613

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **29 November 2012**, at exactly 5:00 PM.

Copy of your Business Permit is also required to be submitted.

Open quotations may be submitted manually through facsimile or by email at the address and contact numbers indicated below.

  
**William G. Ragamat**  
 Procurement Officer

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget for the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
<b>Photocopying of Handouts for the In House Training on RA 9184 for the Private Sector</b>  <i>Technical Specifications:</i> <ul style="list-style-type: none"> <li>- Estimated no. of pages: 130-150 pages per set</li> <li>- Size of paper: A4</li> <li>- Paper color: Plain white</li> <li>- Weight: at least 56 gsm</li> <li>- Two-sided photocopying</li> <li>- Black and white photocopying</li> <li>- Can deliver the goods within 2 days upon receipt of materials to be reproduced</li> </ul>	40 copies per set	3,600.00	5460.00 ops	.50	2,730.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

  
Roman T. Prongas  
Signature over Printed Name

Office Telephone No.

Mobile No.

Email address/es

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within ten (10) calendar days from receipt of purchase order.
9. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB - TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



REPUBLIC OF THE PHILIPPINES  
**CITY OF MANILA**  
OFFICE OF THE MAYOR

S.S.S :  
Date : 01/18/2012  
Permit No.: 2012-12166

**BUREAU OF PERMITS**  
**BUSINESS PERMIT**

*This certifies that*

NAME ROMAN T. PADUYOS  
BUSINESS NAME BO-NI GENERAL MERCHANDISE  
ADDRESS 832 SH LOYOLA ST, SAMPALOC, MANILA  
TELEPHONE NOS. \_\_\_\_\_ NO. OF EMPLOYEES 2 NATIONALITY \_\_\_\_\_

has been granted PERMIT to operate the following business/es pursuant to the REVENUE CODE of the City of Manila and after payments of taxes, fees and other regulatory charges and subject to the compliance of such other pertinent laws, ordinances and related administrative regulations.

KIND OF BUSINESS	PERMIT FEES	REMARKS
0705 BOOKBINDER 0705 PERMIT FEE SIGNBOARD APPLICATION FEE	1,050.00 500.00 15.00	W/ BRGY CLEARANCE 1-3-12 SUBJECT TO PRESENTATION OF SSS CLEARANCE & BIR CERT. OF REGISTRATION W/IN 15DAYS FROM THE DATE HEREOF OTHERWISE THIS PERMIT SHALL BE CONSIDERED NULL & VOID
TOTAL	1,565.00	Subject to presentation of BRGY Clearance within 7 days from the date hereof, otherwise this permit shall be considered null & void (Disregard if BRGY Clearance is already secured)

FAILURE TO COMPLY WITH THE TERMS & CONDITIONS WRITTEN AT THE BACK HEREOF SHALL CAUSE THE IMMEDIATE REVOCATION OF THIS PERMIT.

**SUBJECT TO INSPECTION**

PROCESSED BY: AESTADILLA  
OR NO.: BAY-000891  
DATE: 01/18/2012

By Authority of the Mayor

ATTY. RAFAELITO M. GARAYBLAS  
Secretary to the Mayor

SN: BP - 0080485

*Any erasure and/or alteration will invalidate this permit.*



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**NOTICE OF AWARD**

6 December 2012

**MR. ROMAN T. PADUYOS**  
**BO-NI GENERAL MERCHANDISE**  
832 S. H. Loyola Street, Sampaloc,  
City of Manila

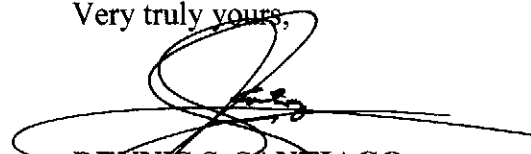
Dear Mr. Paduyos:

We are pleased to inform you that your proposal for the procurement of **Printing of Training Materials** for the **In-House Training on RA 9184 for the Private Sector** to be held on 6-7 December 2012, in the amount of **Two Thousand Seven Hundred Forty Pesos (PhP2,740.00)** has been determined to be the lowest calculated and responsive quotation.

We shall send the Purchase Order for the said project at the soonest possible time.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,



**DENNIS S. SANTIAGO**  
*Executive Director III*

**Received By:**

\_\_\_\_\_  
(Signature above printed name)

\_\_\_\_\_  
(Date and Time of receipt)

*\*Kindly fax to sender to acknowledge receipt*