

# GREENHILLS ÉLAN HOTEL MODERN

## CONTRACT AGREEMENT

**ATTY. DENNIS S. SANTIAGO**  
**DEPARTMENT OF BUDGET MANAGEMENT**  
**GPPB - ORTIGAS**  
**25F Raffles Building, Ortigas Center Pasig City**  
**MN: 0917-502-5215**  
**Email Address: [kprutab@gppb.gov.ph](mailto:kprutab@gppb.gov.ph)**  
**Name of the Event: LIVE – OUT TRAININGS & SEMINAR**  
**Set-Up: CLASSROOM SET UP**

Thank you for choosing *Greenhills Elan Hotel Modern* as a venue for your forthcoming requirement.

We sincerely look forward to serving you and ensuring that your event with us shall be a very successful one. In line with this, please find below the following pertinent details for your review and conforme as follows:

BANQUETS					
DATE	TIME	MEAL PACKAGES	# OF PAX	RATE PER HEAD	TOTAL
April 28, 2014	8:00am 6:00pm	AM Snacks Buffet Lunch PM Snacks	50 Pax	Php 1,200	Php 60,000
Additional (5Pax)		AM Snacks Buffet Lunch PM Snacks	5	Php 1,200	Php 6,000
TOTAL					Php 66,000

**TOTAL AMOUNT : PHP 66,000.00 Net**

### INCLUSIONS:

- Am Snacks
- Buffet Lunch
- P.M. Snacks
- Free use of Function Room
- Free WIFI in conference room
- Pads & Pencils
- Whiteboard and White Screen
- Use of LCD Projector
- Sound System, Wireless Microphones and Podium
- Standby Technician
- Announcement Poster/Signage
- Flowing coffee
- 3 Free Parking Slot

**GREENHILLS ÉLAN  
HOTEL MODERN**

#40 Annapolis St., Greenhills, San Juan, Metro Manila (fronting Greenhills Shopping Center)

Nos. (632) 744-7979 to 82 • Fax No. (632) 744-7876 • U.S.A. (818) 357-2228 • Website: [www.greenhillselansuites.com](http://www.greenhillselansuites.com) • E-mail add: [info@greenhillselansuites.com](mailto:info@greenhillselansuites.com)

NOTE: Above rates is inclusive of applicable government tax

### **OTHER AMENITIES (with extra charge)**

- Rent LCD Projector P 5,500.00
- Extension Hour in excess of twelve (12) hours P 2,000.00 / hour

#### **CORKAGE FEE:**

- LCD Projector (in excess of 1 based on the package) P 2,500.00
- Live Band/Mobile P 15,000.00
- Lechon P 2,500.00
- Food Corkage P 1,000.00/ menu
- Electricity charge P 500.00 / unit
- Wine (Local or Imported) P 250.00/ bottle
- Softdrinks/Beer per Can or Bottle P 60.00/pc

### **BOOKING CONDITIONS**

All reservations are on a First Come-First Served Basis. *Reservations are considered open and tentative until confirmed with a signed contract. To confirm your reservation, kindly sign on the Conformed space provided for and make an earnest deposit of the total package rate.*

The Hotel shall place on tentative blocking the space you require as outlined in this agreement. *To allow the Hotel to confirm your space requirement, we would appreciate if you would sign every page of this agreement and return a copy via fax or email together with the required deposit on or before the date indicated in the contract.*

### **TERMS OF PAYMENT**

- **Payment 30 days after the event.**

If payment is made via bank transfer, kindly send us a copy of the deposit slip through email at [jvmagariz.gehm@yahoo.com](mailto:jvmagariz.gehm@yahoo.com) Payment can be made through:

Account Name:	<b>KGJ HOTEL &amp; RESORT MANAGEMENT CORPORATION</b>
Bank Name:	<b>BANCO DE ORO</b>
Bank Branch:	<b>GREENHILLS SAN JUAN</b>
Account No:	<b>240-249-089</b>

### **DELIVERY OF ITEMS**

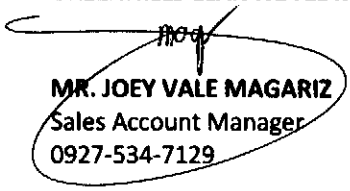
Kindly advise the Hotel in advance the delivery schedule of event materials, decorations or related equipment so that arrangements can be made to assist the delivery of the items through the Hotel receiving area. We require a list of all equipment kept in our storage area and all of these are at the risk of the owners and organizers. The Hotel shall not be held liable or responsible for valuables and/or money left at the storage area.

If all equipment are not claimed within 1 day after the event date, the Hotel shall be entitled to dispose of the materials in any way it deems fit without any liability whatsoever.

For further inquiries, please do not hesitate to contact me at my mobile no. 0927-5347129. Conversely, I can also be reached at landline no. (02) 744-7878 local 7117 or thru e-mail address [jvmagariz.gehm@yahoo.com](mailto:jvmagariz.gehm@yahoo.com).

Thank you very much once again for your interest in Greenhills Elan Hotel Modern. We sincerely look forward to the opportunity of working with you to ensure a thoroughly enjoyable experience.

GREENHILLS ELAN HOTEL MODERN

  
MR. JOEY VALE MAGARIZ  
Sales Account Manager  
0927-534-7129

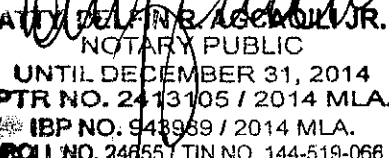
DEPARTMENT OF BUDGET MANAGEMENT - GPPB ORTIGAS

  
ATTY. DENNIS S. SANTIAGO

  
MS. MARGIE FLOJO  
Corporate Sales Manager

  
MS. JOY TEOPE  
Hotel Manager

SUBSCRIBED AND SWORN TO  
BEFORE ME ON THIS 21 DAY OF MAY 2014  
20\_\_ AT MANILA CITY EXHIBITING  
HIS / HER RES. CERT. NO. \_\_\_\_\_  
ISSUED ON \_\_\_\_\_ AT \_\_\_\_\_

  
ATTY. DELINA AGCAOILI JR.  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2014  
PTR NO. 2413105 / 2014 MLA.  
IBP NO. 948989 / 2014 MLA.  
ROLL NO. 246557 TIN NO. 144-519-068  
MOLE III - 0013521  
COMMISSION NO. 2013-023

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