



Department of Budget and Management
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE

NOTICE OF AWARD

22 August 2014

MR. FRANCISCO LICUP, JR.
MONTEVISTA VILLAS
Mimosa Leisure Estate,
Clark Freeport Zone,
Clarkfield, Pampanga

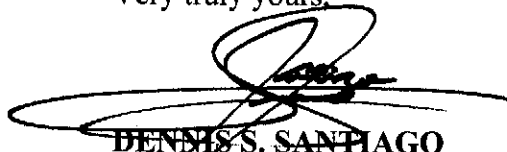
Dear Mr. Licup:

We are pleased to inform you that your quotation for the procurement of lease of venue, including accommodation and meals for **Training on the Use of Agency Procurement Compliance and Performance Indicator System for 2013 Procurement Activities of State Universities and Colleges – Cluster 4** in the amount of **Four Hundred Seventy Five Thousand Nine Hundred Seventy Five Pesos (Php475,975.00)** has been determined to be the lowest calculated and responsive quotation.

The Contract shall be approved at the soonest possible time, unless a request for reconsideration by any of the unsuccessful bidders filed within the period prescribed under Section 55.1 of the Implementing Rules and Regulations of Republic Act 9184 is found meritorious.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,



DENNIS S. SANTIAGO
Executive Director V

Received By:

(Signature above printed name)

(Date and Time of receipt)

**Kindly fax to sender to acknowledge receipt*

CONTRACT

Company : DEPARTMENT OF BUDGET MANAGEMENT- GOVERNMENT PROCUREMENT POLICY BOARD-TECHNICAL SUPPORT OFFICE	Date : August 27-29, 2014
Address: Pasig City	Tel No:
Contact Person/s: Mr. Dennis S. Santiago/ Executive Director- Government Procurement Policy Board- Technical Support Office	Mobile No
E-mail :	Website:

CONTRACTED MEAL RATES

Total Package Charge: Ph219, 980.00 NET

Inclusions:

- ❖ Ten (10) Standard Two Bedroom Villas inclusive of Breakfast at Php 5999.00net/villa/night

Meals:

- ❖ Two (2) AM SNACKS for Forty (40) persons at Php 125.00net/pax.
- ❖ Three (3) BUFFET LUNCH for Forty (40) persons at Php 400.00net/pax.
- ❖ Two (2) PM SNACKS for Forty (40) persons at Php 125.00net/pax.
- ❖ Two (2) BUFFET DINNER for Forty (40) person at Php 400.00net/pax

Other Complimentary use of equipment and amenities are as follows:

- ❖ Complimentary use of function room from 7:00 AM to 8:00 PM only with free Wi-Fi Connection. *Extension of number of hours on the prescribed complimentary/given hours has a corresponding charge of Php2,500.00net/hour.*
- ❖ Use of standard conference equipment.
 - Basic Sound System (PA) System with Microphones.
 - Wide Screen
 - Water Dispenser
 - White Board with Markers/Flipchart
 - Pads, Pencils & Candies
 - Podium

Other equipment/items not mentioned above have corresponding charges based on your request.

Note:

The amount quoted is in a corporate rate and is INCLUSIVE OF SERVICE CHARGE AND NO GOVERNMENT TAX APPLICABLE. Rates are flexible and negotiable. For buffet arrangement, it must be minimum of 30pax.

TERMS AND CONDITIONS

VALIDITY:

Above rates are net of service and no government tax added and valid until **August 29, 2014** only.

GUARANTEE:

1. In case the number of participants exceeds the minimum / number of guaranteed pax, bill shall be based on the actual number of participants and will be charged to the group.
2. Should there be ala carte orders, charging will be under personal account, unless, signed by the authorized signatory.
3. For the function room, changing of request original function room set up shall only be allowed two (2) days prior to arrival date. Function room set up/layout must be advised/faxed Three (3) days before the function date. Additional request of equipment not included in our inclusions are subject to availability.
4. Extension of number of hours on the prescribed complimentary/given hours has a corresponding charge of PHP 2,500.00 net/hour.
5. Please find below our corkage and carving fees applied.
6. Bringing of any food inside the function hall or venue is not allowed. Please find our corkage fee for food brought inside the function halls are as follows:

- ❖ For groups of 50 pax minimum of 1500/ net
- ❖ For groups of 100 pax minimum of 2500/ net
- ❖ For groups of 150 pax minimum of 3000/ net
- ❖ For groups of 150 and above minimum of 4000/ net

Note that corkage fee is based per meal per day.

CORKAGE FEE

Soda in pet/liters	P60/bottle
Soda in can/bottle	P25/can or 1 is to 1 per case
Beer in can/bottle	P25/can or bottle or 1 is to 1 per case
Juices in can	P25/can

Wine/Liquor(Standard) P250/bottle or 1 is to 1
 (Tanduay, Gilbeys Gin, Stolichnaya, JW Red, Sark, Cutty Sark, Fundador, Absolut Vodka, Tequila White, Jose Curevo, St. Martin, White House, Jeb Rave, Jim Beam, Gledfiddich, Glen Morange, Fabuloso Brandy, Anejo Rhum)

Wine/Liquor(Premium) P500/bottle or 1 is to 1
 (Baccardi Rhum, Tanqueray Gin, Absolut Kurant, Absolut Citron, Johnny Walker BLK, Cuevas Regal, Carlos 1, remy Martin VSOP, Hennessy VSOP, Tequilla Gold Jose Curveo, Romy Martin X.O, Royal Salute, Jack Daniel)

CARVING FEE

Roasted Pig (Whole)	P2,500
Roasted Calf (Whole)	P5,000
Tuna (for sashimi)	P1,500
Chicken Turkey	P500

INCIDENTAL CHARGES:

All incidental charges shall be settled in cash. The client will also guarantee any unsettled charges of the group.

All losses in guest room shall be shouldered by the delegates.

CANCELLATION:

In case of cancellation made after this written confirmation/contract has been approved and signed, a fifty-percent (50%) cancellation fee based on the total estimated cost of the whole package and accommodation shall be charged. If cancellation is made within the week of confirmed date/s of stay/function, a one hundred percent (100%) cancellation fee shall be imposed.

BILLING ARRANGEMENT:

Full payment of the total estimated COST and other incidental charges signed by the authorized signatories shall be settled through **SEND BILL ARRANGEMENT**.

Other charges not signed by the authorized signatories will be settled on personal account. Payment shall be made either cash, credit card (VISA, MasterCard, Amexco, Diners, JCB) or company check payable to **CLARK DEVELOPMENT CORPORATION-RESORT** (personal checks are not accepted).

Note: For bank-to-bank payment (Bank details where the account shall be credited shall be as follows):

LAND BANK

Account Name : CDC Resort
 Phil. Current Account : CA No. 1582101015
 US Dollar Savings Account : SA No. 1584000402

Any bank processing fees, taxes, or other surcharges are the responsibility of the client and are not subject to reimbursement. Kindly fax the validated inter-branch deposit slip at telefax (045) 599-7000 loc 2017.

No Government Tax shall be imposed.

CONFIDENTIALITY:

In order for this contract to be effective and the bookings related to this contract, either by attachment or listed herein, to be considered confirmed, the signed acknowledgement copy of the contract must be received by the Hotel prior to any room reservation/booking.

All information contained in this agreement is private and confidential and may not be disclosed to third parties for whatever reasons or purpose.

NOTE:

The Hotel shall not be responsible to **DEPARTMENT OF BUDGET MANAGEMENT- GOVERNMENT PROCUREMENT POLICY BOARD-TECHNICAL SUPPORT OFFICE** or its guests for its failure to abide by the terms of this Agreement, where such failure is due to fortuitous event, labor dispute or circumstances beyond its control.

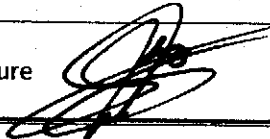
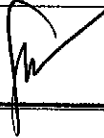
The hotel shall have the right to terminate or rescind this Agreement for any breach of contract or violation of any terms thereof. All rates are strictly confidential; divulging of rates to other companies shall mean automatic termination of this Agreement.

Contract must be signed and received by management not later than 5 days after date prepared and executed below by Account Executive, otherwise, event reservation agreement is considered cancelled and void.

Hotel agreement or contract will take effect only upon return and acknowledgment of signed Conforme copy.

We trust that you find the above in order If you have questions, please feel free to call our office at **(63.45) 599-7000** or **(63.2) 584-4047 local 1046, 2050 & 2005** and we would be glad to assist you.

Kindly signify your conformity by affixing your signature on the space provided and on every page thereof.

Accepted by : Mr. Dennis S. Santiago	Prepared by : Francisco B. Licup Jr.
Title : Executive Director	Title: Sales and Marketing Officer
Date: August 23, 2014	Date: August 23, 2014
Signature 	Signature 

NOTED:



CHONA NACAR-LUEPANICH
OIC, Sales and Marketing

RECOMMENDING APPROVAL:


NORA D. CALIXTRO
OIC, Business & Finance


APPROVED:

CHONA N. LUEPANICH
Manager, Hotel & Restaurant