

Department of Budget and Management
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE

NOTICE OF AWARD

15 January 2013

MS. CHARLYN RONCAL
LA FILIPINA UY GONCO GROUP OF COMPANIES
21 P. Arroyo Street, Iloilo City

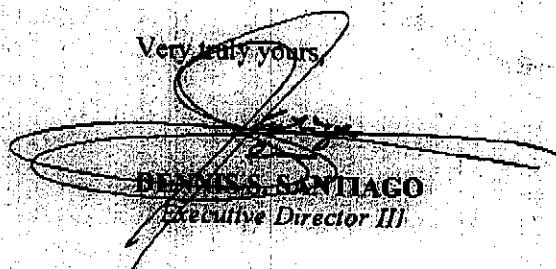
Dear Ms. Roncal:

We are pleased to inform you that your quotation for the procurement of Lease of Venue for the Training Roll-Out to the 12 Selected Municipalities on the CSO and LGU Procurement Manuals (8th and 9th Training Municipalities of Ajuy, Iloilo and San Remigio, Antique) with the corresponding offer of Four Hundred Sixty One Thousand Six Hundred Eighty Five Pesos (PHP461,685.00) has been determined to be the lowest calculated and responsive bid.

Kindly send the copy of the Contract for said project for our review and perusal not later than 16 January 2013. The Contract shall be approved at the soonest possible time in accordance with the Guidelines on Procurement under IBRD Loans and Credits of the World Bank.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,



DENNIS SANTIAGO
(Executive Director II)

Received By:

Charlyn Roncal
CHARLYN RONCAL
(Signature above printed name)

1/23/13 10:00 AM
1/23/13 10:00 AM
(Date and Time of receipt)

*Kindly fax to sender to acknowledge receipt

AMIGO

TERRACE HOTEL

"Where business is always a pleasure"

Cor: Iznart-Delgado streets, Iloilo City 5000 Philippines

T: +63 335-0908 F: +63 337-0144 E: amigoterrace@yahoo.com W: http://amigoterracehotel.com

Mr. George C. Cameros
V.P. for Hotel Operations
AMIGO TERRACE HOTEL

Date: January 18, 2013
To: DEPARTMENT OF BUDGET & MANAGEMENT
(GPPB-TSO)
From: Ms. CHARLYN RONCAL
Sales Manager
AMIGO TERRACE HOTEL

Ms. Kristyline C. Chan
Sales Manager
AMIGO TERRACE HOTEL

Dear Maam:

Warmest Greeting from your Friendliest Hotel with a Heart in the Throb of the City!

Thank you very much for choosing our hotel to be the venue of your forthcoming function.

In this regard, we are pleased to present to you the following arrangements:

Item	No. of units	Rate per unit	No. of days	TOTAL
AM snacks	75	100	4	Php 30,000.00
PM snacks	75	100	3	Php 22,500.00
Lunch	75	350	4	Php 105,000.00
Dinner	75	350	3	Php 78,750.00
STD room	2	1995	4	Php 15,960.00
STD room	35	1995	3	Php 209,475.00
Grand TOTAL				Php 461,685.00

Food & Beverage Room Accommodation Transportation & Other Charges with corresponding Estimated Expenses:

Other Expenses on Food & Beverage will be charged based on the consumed items supplied by Amigo Terrace Hotel

PERSONAL ACCOUNT (Cash Bar) CORPORATE ACCOUNT

DENNIS S. SANTIAGO
Executive Director IH

Engager's Signature
Name
Date

Ms. Charlyn Roncal
Sales Account Executive
AMIGO TERRACE HOTEL

Ms. Charlyn Roncal
Sales Account Executive
AMIGO TERRACE HOTEL

Ms. Kristyline C. Chan
Sales Manager
AMIGO TERRACE HOTEL

Mr. George C. Cameros
V.P. for Hotel Operations
AMIGO TERRACE HOTEL

BANQUET REQUIREMENTS:

Function Room : Azalea-Miltonia Hall
Date /Time : January 21-25, 2013
Guaranteed No. of Participants : 75

LCD Screen, PA system with technician, 3 Microphones, White board marker and eraser, with registration table for 2

VALIDITY: until January 25, 2013 from the date of the contract

TERMS, CONDITIONS & MODE OF PAYMENT:

Send Bill Arrangement: Payable within 30 Working Days

- Full Payment should be made on or before event based on the guaranteed number of persons or actual number of persons
- We may have the payment paid through credit card however we would need your card to make the necessary billing arrangements
- Another option for the billing arrangement is bank to bank, you may deposit the amount in our Peso bank account in BPI Solis.
with Account Name of: **Amigo Terrace Hotel** and Account no. of: **9243-0795-32.**

CANCELLATION POLICIES:

- A cancellation fee shall be charged to the engager once the event is cancelled within the month scheduled.
- The cancellation amount will depend on the no. of person guaranteed by the engager multiplied to Php 50.00 per head.
- For FIT, a 72-hour notice is required; otherwise one night room charge will be levied.
- For groups of 20 rooms & below, a fifteen (15) days advance notice is required. For groups of 21 rooms above, a thirty (30) days advance notice is required. Otherwise, cancellation fee or an equivalent to a one night room charge will be levied.
- For long staying guests (group/individual) full period cancellation fee will be applied if cancellation notice is received less than the above mentioned period.
- The hotel reserves the right to cancel/turn-down bookings sixty days (60) prior to the date of function if uncontrollable scenario and other fortuitous events may occur.

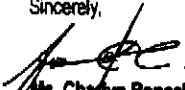
CONTRACT PROVISIONS:

- The hotel shall charge the engager for the guaranteed number or actual number of persons
- The HOTEL shall set-up facilities 10% in excess of the guaranteed number of persons.
- The HOTEL shall allow no reduction in the number of guaranteed covers later than 72 hours prior to the date of function. Any increase in the number of guaranteed covers should not be made later than 48 hours.
All food & beverage shall be exclusively purchased from the Amigo Terrace Hotel. Engager is not permitted to bring in food and beverage in the hotel unless there is an agreement to the contrary. Corkage fee shall be at Php250net per chafing dish, P150net for every case of softdrinks/beer. Waiver of corkage shall be subject to discretion.
- Taking home of un-served portions shall be under the discretion of the Executive Chef or the Banquet Manager. Taking home of the unserved portions for the buffet function is strictly prohibited.
- Amenities, food, beverage and services acquired in excess of the agreed upon contract shall be charged and is subject for a full payment immediately after the function. Food, beverage and incidental bills left unsigned by the engager after the function shall be forwarded for billing.
- Payment shall be made in cash, bank drafts or acceptable credit cards.
- Any loss, damage or injury that the hotel and / or OTHER guest may suffer, attributable to acts or omissions of the engager and/ or his guest during the contracted function, shall give rise to the latter's liabilities which the hotel/ guest's may recover under existing laws.
- The hotel will not be responsible for any damage or loss of merchandise left in the hotel prior, during or after the function.
- The hotel reserves the right to substitute similar or comparable accommodation/the engager as full compliance/performance shall accept menu for the function in case of fortuitous events/causes beyond its control, and substitution under this agreement.
- The quoted rates of government tax are the rates presently applicable. They are subject to adjustment based on subsequent enactment of laws, rules and regulations.
- Rates for government accounts or any other entities with bid forms/ quotations for canvass will be based on the contracted rate agreement of the hotel. The billing statement will likewise be the basis of the actual payment. Actual consumption shall be paid by the Engager as agreed upon signing this contract.
- Assessment of the total bill shall be based on the total consumption included in the contract and anything availed in excess.

- Any incidentals charges such as phone calls, laundry, mini-bar, etc. shall be charged on the account of the participant payable upon check-out.
- Texts composition for backdrop and/or streamers should be submitted five (5) days prior to function. Otherwise, the hotel reserves the right to refuse to install or hang the texts due to delays or failure to comply with the deadline.
- Bump off or spill-over should be arranged by the Engager to the other referred hotel to avoid miscommunication in spillage transactions especially in the mode of payment, terms and conditions.


We hope that the above-mentioned merits your approval. Should you have any queries or additional requirements, please feel free to call us at (033)335-0908. Thank you very much and we look forward to be of service to you on your future bookings.

Sincerely,


Ms. Charlyn Roncal
Sales Account Executive


Ms. Kristine Chan
Sales Manager

Conforme:


DENNIS E. SANTIAGO
Executive Director III
Signature over Printed Name

FUNDS AVAILABLE : Php 461,685.00

Certified by :


KRISTINE DALE T. CORPUZ
Accountant III