

PURCHASE REQUEST



DBM - GPPB-TSO

Agency

Dept. Performance Monitoring Division PR No.: 2014-013 Date: 03/18/2015
 Section _____ SAI No.: _____ Date: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		<p>Printing and Softbinding of Materials (for all clusters) for APCPI Roll-out and Capacity-Building Activities</p> <p>a. Double sided/back to back per set b. Size of Paper: A4 c. Paper Color: White d. Weight: at least 56 gms e. Black and white photocopying</p> <p>Softbinding of Handouts</p> <p>a. Materials to be bound consists of all the photocopied handouts for the APCPI Roll-out and Capacity -Building Activities consisting of 150-217 pages b. Two (2) sheets of notes per module c. Partition page inserted after Delivery: Can deliver the goods within 3 days upon receipt of materials to be reproduced</p> <p style="text-align: center;">*****nothing follows*****</p>	<p>150-217 pages in 100 sets</p> <p>100 books</p>	<p style="text-align: center;">REF 03-2015 3/19/2015</p> <p style="text-align: center;">Php 180.20</p>	<p>Php 18,020.00</p>

Purpose: Photocopying and Softbinding of Handouts for APCPI Roll-out and Capacity-Building Activities

Signature: Printed Name: Designation:	Requested by:  KRISTI ANN P. RUTAB PMO IV	Approved by:  JENNIFER M. TORRIL PMO VI
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Republic of the Philippines
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE



NOTICE OF AWARD

26 March 2015

MR. ALEX S. ABALOS
AJ & TJ PRINTING
2093 C.M. Recto Ave.
Sampaloc, Manila


Dear Mr. Abalos:

We are pleased to inform you that your quotation for the procurement of **Photocopying and Soft Binding of Training Handouts** with corresponding bid price of **Sixteen Thousand Two Hundred Pesos (Php16,200.00)** has been determined to be the lowest calculated and responsive quotation.

A Purchase Order shall be issued at the soonest possible time, unless a request for reconsideration by any of the unsuccessful bidders filed within the period prescribed under Section 55.1 of the Implementing Rules and Regulations of Republic Act 9184 is found meritorious.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,


DENNIS S. SANTIAGO
Executive Director V

Received By: *AS*

Alex S. Abalos

(Signature above printed name)

26 March 2015

(Date and Time of receipt)

**Kindly fax to sender to acknowledge receipt*

PURCHASE ORDER

DBM - GPPB-TSO

Agency

Supplier: <u>AJ & TJ Printing</u>	P.O. No.: <u>004-2015</u>
Address: <u>2093 C. M. Recto Ave., Sampaloc, Manila</u>	Date: <u>26 March 2015</u>
TIN: <u>286-170-356-000</u>	Mode of Procurement: <u>SVP - Section 53.9</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Rd., Ortigas Center, Pasig City</u>	Delivery Term: _____
Date of Delivery: <u>Within three (3) days upon receipt of materials to be bound and reproduced</u>	Payment Term: <u>Full payment through ADA upon complete delivery</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	set	<p>Photocopying and Soft Binding of Training Handouts</p> <p><i>I. Photocopying of presentation slides, program, evaluation forms and notes page</i></p> <ul style="list-style-type: none"> • No. of Pages: 150-217 pages (double-sided/back-to-back) per set • No. of Sets: 100 • Size of Paper: A4 • Paper Color: White • Weight: at least 56 gsm • Black and white photocopying <p><i>II. Soft Binding of Materials</i></p> <ul style="list-style-type: none"> • Material to be bound consists of 150-217 sheets which include: <ul style="list-style-type: none"> i. Photocopied handouts for the APCPI Roll-out and Capacity-Building Activities ii. Two (2) sheets of notes page inserted after each module iii. Partition page inserted in the beginning of each module • Color of cover page: Blue • Title printed on the cover page <p>*****nothing follows*****</p>	100	162.00	16,200.00

(Total Amount in Words) **Sixteen Thousand Two Hundred Pesos Only** **16,200.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Alexo S. Abalos

Signature over Printed Name of Supplier

26 March 2015
Date

Very Truly Yours,

DENNIS S. SANTIAGO

Authorized Official

Funds Available:

Kristine Dale T. Corpuz

Chief Accountant

ALOBS No.: _____

Amount: _____