

JOB ORDER REQUEST

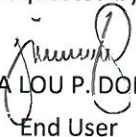

DBM - GPPB-TSO

Agency

Dept. Administrative and Finance Division JOR No.: 2017-005 Date: 9-Jun-17
 Section _____ SAI No.: _____ Date: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	slot	Repair and Maintenance of GPPB-TSO Service Vehicle (Toyota Innova YX-9848) Technical Specifications: Perform 35, 000 km check up by performing oil change using semi-synthetic oil Replace Gasket Replace Oil Filter Check/Clean All Breaks/Adjust Parking Perform Tire Rotation/Wheel Balancing Check Car Battery Charging Caltex Grease Brake Cleaning Sanding Paper #120 for PM/GJ/BP Diesel Injector Cleaner Miscellaneous Package B TGSB SN 10W-40 1L Package Wash POL *****nothing follows*****	1	8,500.00	8,500.00
				TOTAL:	8,500.00

Purpose: Repair and Maintenance of GPPB-TSO Service Vehicle

Signature: Printed Name: Designation:	Requested by:  DIANA LOU P. DONOSO End User	Approved by:  MILA C. MANALASTAS Supervising Administrative Officer
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JOB ORDER

DBM - GPPB-TSO

Agency

Supplier: <u>TOYOTA MAKATI INC.</u> Address: <u>Ayala cor. Metropolitan Ave., Makati City</u> TIN: <u>225-814-535</u>	J.O. No.: <u>2017-05</u> Date: <u>18 JULY 2017</u> Mode of Procurement: <u>Negotiated Proc: SVP</u>
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Rd., Ortigas Center, Pasig City</u>	Delivery Term: _____ Payment Term: <u>Land Bank's LDDAP-ADA/Bank Transfer facility</u>
Date of Delivery: _____	

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Repair and Maintenance of GPPB-TSO Service Vehicle (Toyota Innova YX-9848) Technical Specifications: Perform 35,000 km check up by performing oil change using semi-synthetic oil Replace Gasket Replace Oil Filter Check/Clean All Breaks/Adjust Parking Perform Tire Rotation/Wheel Balancing Check Car Battery Charging Caltex Grease Brake Cleaning Sanding Paper #120 for PM/GJ/BP Diesel Injector Cleaner Miscellaneous Package B TGSB SN 10W-40 1L Package Wash POL *****nothing follows*****			8,381.02
(Total Amount in Words) Eight Thousand Three Hundred Eighty One and Two Cents Only					8,381.02

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:


 Signature over Printed Name of Supplier
7/18/17
 Date

Very Truly Yours,

 ELMIRA S. CRUZ-CAISIDO
 Authorized Official

Funds Available: <u>Kattrey</u> <u>KRISTINE DALE T. CORPUZ</u> Chief Accountant	ALOBS No.: _____ Amount: _____
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