

# PURCHASE REQUEST



DBM - GPPB-TSO

Agency

Dept. Capacity Development Division PR No.: 2017-27 Date: July 21, 2017  
Section \_\_\_\_\_ SAI No.: \_\_\_\_\_ Date: \_\_\_\_\_

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	Lot	<b>Two-day Rental of Video Projection Services for the "Market Procurement Opportunities Summit"</b>  <b>Technical Specifications:</b> <b>I. Availability:</b> 14-15 August 2017 (2 days) <b>II. Venue:</b> Pasig City or Makati City <b>III. Required Equipment:</b> a. 2 sets of LED walls (6ft x 8ft) b. 42-inch LCD Teleprompter c. Video coverage/livefeed <b>IV. Package includes:</b> a. Video mixer/switcher with TV monitor b. Scan converter c. 2 DVD Players d. Cables and connectors e. Wireless presenter f. Delivery, installation and technical support g. Sufficient number of Technician/Operator (Please indicate number of technician/operator) <i>**** nothing follows****</i>	1	80,000.00	80,000.00

Purpose: To be used for the "Market Procurement Opportunities Summit"

Signature: Printed Name: Designation:	<b>Requested by:</b>  <b>JOCELYN C. BESLIG</b> PMO IV	<b>Approved by:</b>  <b>MARIALORA T. ALVAREZ</b> Officer-in-Charge, Head, CDD
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**PURCHASE ORDER**

**DBM-GPPB-TSO**

Entity Name

Supplier : <b>METROTECH RENTAL SOLUTIONS, INC.</b> Address : <u>138 Shaw Boulevard, Brgy. Bagong Silang, Mandaluyong City</u> TIN : <u>009-098-482-000</u>	P.O. No.: <u>2017-12-A</u> Date : <u>11 August 2017</u> Mode of Procurement : <u>SVP (Sec. 53.9)</u>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Road, Ortigas Center, Pasig City</u> Date of Delivery : _____	Delivery Term : _____ Payment Term : <u>Full Payment/Check</u>
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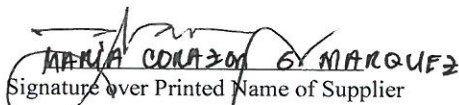
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<b>Amendment to PO No. 2017-12</b>  <b>I. Availability:</b> 4-5 September 2017 (2 days)  <b>II. Venue:</b> Ortigas Center, Mandaluyong City, Pasig City, or Makati City (Final venue to be announced by end-user)  **** <i>nothing follows</i> ****	1	61,860.00	<b>61,860.00</b>

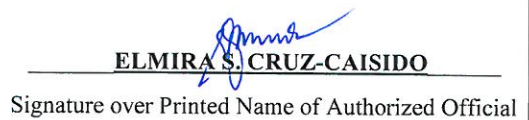
**(Total Amount in Words)** Sixty-One Thousand Eight Hundred Sixty Pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
MARIA CORONADO G. MARQUEZ  
Signature over Printed Name of Supplier

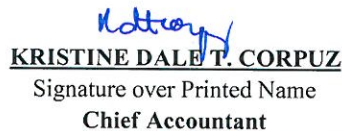
  
ELMIRA S. CRUZ-CAISIDO  
Signature over Printed Name of Authorized Official

AUG. 11, 2017  
Date

Deputy Executive Director IV  
Designation

Fund Cluster : \_\_\_\_\_  
Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_

  
KRISTINE DALE T. CORPUZ  
Signature over Printed Name  
Chief Accountant

Amount : \_\_\_\_\_

**PURCHASE ORDER**

**DBM-GPPB-TSO**

Entity Name

Supplier : <b>METROTECH RENTAL SOLUTIONS, INC.</b> Address : <u>138 Shaw Boulevard, Brgy. Bagong Silang, Mandaluyong City</u> TIN : <u>009-098-482-000</u>	P.O. No.: <u>2017-12</u> Date : <u>10 August 2017</u> Mode of Procurement : <u>SVP (Sec. 53.9)</u>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Road, Ortigas Center, Pasig City</u> Date of Delivery : _____	Delivery Term : _____ Payment Term : <u>Full Payment/Check</u>
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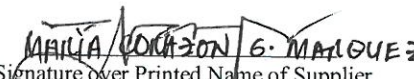
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<b>Two-day Rental of Video Projection Services for the "Market Procurement Opportunities Summit"</b>  <b>Technical Specifications:</b> <b>I. Availability:</b> 14-15 August 2017 (2 days) <b>II. Venue:</b> Pasig City or Makati City <b>III. Required Equipment:</b> a. 2 sets of LED walls (6ft x 8ft) b. 42-inch LCD Teleprompter c. Video coverage/livefeed <b>IV. Package includes:</b> a. Video mixer/switcher with TV monitor b. Scan converter c. 2 DVD Players d. Cables and connectors e. Wireless presenter f. Delivery, installation and technical support g. 6-7 Technicians/Operators ***** nothing follows *****	1	61,860.00	61,860.00


**(Total Amount in Words)** Sixty-One Thousand Eight Hundred Sixty Pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
MAICA ROBINSON G. MARQUEZ  
 Signature over Printed Name of Supplier

  
ELMIRA S. CRUZ-CAISIDO  
 Signature over Printed Name of Authorized Official

AUG. 10, 2017  
 Date

Deputy Executive Director IV  
 Designation

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_

  
KRISTINE DALE T. CORPUZ  
 Signature over Printed Name  
 Chief Accountant

Amount : \_\_\_\_\_