

# PURCHASE REQUEST

RFQ #  
18-2016



## DBM - GPPB-TSO

Agency

Dept.	PERFORMANCE MONITORING DIVISION	PR No.:	2016-020	Date:	5/31/2016
Section		SAI No.:		Date:	

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		Procurement of Training Bags for the Two (2) Clusters of Training on the Use of APCPI and Training for APCPI Confirmators  <b>TECHNICAL SPECIFICATIONS:</b> <b>I. BAG</b> A. Height: Approx. 16 inches B. Thickness: Approx. 4.5 inches C. Width: Approx. 15 inches D. Material: Poly Rubber E. Color : Black F. Closure: Velcro Snap G. Print: GPPB-TSO Logo (Please see attached sample picture)  - Size of Print: Approx. 4.5 (H) x 8 (W) inches  <b>II. HANDLE</b> A. 2 handles B. Length: Approx. 19 inches C. Width: Approx. 1.5 inches thick D. Material: Nylon E. Color : Black <b>DELIVERY REQUIREMENT:</b> a. Must submit a sample for approval of the end-user within 2 calendar days upon receipt of the Purchase Order b. Delivery schedules: Complete delivery within seven (7) calendar days upon approval of the sample  <i>-nothing follows-</i>	265	100.00	26,500.00

Purpose: To be distributed to the participants of the Training on the Use of APCPI and Training for APCPI Confirmators as part of their training kit.

Signature: Printed Name: Designation:	Requested by:  <b>CARLA B. PORTUGAL</b> PMO IV	Approved by:  <b>ELMIRA S. CRUZ-CAISIDO</b> OIC-Head, PMD
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# PURCHASE ORDER

**DBM - GPPB-TSO**

Agency

Supplier: **SAIKO INTERNATIONAL TRADING CORPORATION**  
 Lot 23 Blk 1, Glowdel Ave., FBI, Tikay, Malolos,  
 Address: Bulacan  
 TIN: 004-550-407-000

P.O. No.: 008-2016  
 Date: 07-Jul-16  
 Mode of Procurement: SVP - Section 53.9

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Rd., Ortigas Center, Pasig City</u>	Delivery Term: _____
Date of Delivery: <b>Complete delivery within seven (7) calendar days upon approval of sample</b>	Payment Term: <u>Full payment through ADA upon complete delivery</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	PC	<b><i>Training Bags for the Two (2) Clusters of Training on the Use of APCPI and Training for Confirmators</i></b>  <b><u>TECHNICAL SPECIFICATIONS:</u></b>  <b><u>I. BAG</u></b>  A. Height: Approx. 16 inches B. Thickness: Approx. 4.5 inches C. Width: Approx. 15 inches D. Material: Poly Rubber E. Color : Black F. Closure: Velcro Snap G. Print: GPPB-TSO Logo (Please see attached sample picture); Size of Print: Approx. 4.5 (H) x 8 (W) inches  <b><u>II. HANDLE</u></b>  A. 2 handles B. Length: Approx. 19 inches C. Width: Approx. 1.5 inches thick D. Material: Nylon E. Color : Black  <b><u>DELIVERY REQUIREMENT:</u></b>  a. Must submit a sample for approval of the end-user within 2 calendar days upon receipt of the Purchase Order  b. Delivery schedule: Complete delivery within seven (7) calendar days upon approval of the sample  -nothing follows-	265	77.80	20,617.00

(Total Amount in Words) *Twenty Thousand Six Hundred Seventeen Pesos Only.* 20,617.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

  
**JOVERT F. MENDOZA**

Signature over Printed Name of Supplier

Date

Very Truly Yours

  
**DENNIS S. SANTIAGO**

Authorized Official

Funds Available:

  
**KRISTINE DALE T. CORPUZ**  
 Chief Accountant

ALOBS No.: \_\_\_\_\_

Amount: \_\_\_\_\_