

PURCHASE ORDER

DBM - GPPB-TSO

Agency _____

Supplier:	AJ and TJ PRINTING	P.O. No.:	017-2016
Address:	2093 C.M. Recto Avenue, Sampaloc, Manila	Date:	November 11, 2016
TIN:	286-170-356-000	Mode of Procurement:	SVP (Sec. 53.9)

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Unit 2506, Raffles Corporate Center, F. Ortigas Jr. Rd., Ortigas Center, Pasig City	Delivery Term: _____
Date of Delivery: _____	Payment Term: Full Payment/Check

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	Books	Photocopy and Softbinding of Handouts TECHNICAL SPECIFICATIONS: A. Photocopying of presentation slides, program, evaluation forms and notes page A. No. of pages: 120 - 200 pages double-sided/back to back) per set B. Size of Paper: A4 C. Paper Color: Plain White D. Weight: at least 56 gsm E. Black and white photocopying B. Soft Binding of Materials B. Materials to be bound consists of 130-180 sheets which include*: i. Cover pages ii. 5-7 Modules iii. Two (2) sheets of notes page inserted every after module iv. Partition page inserted every after notes page C. Color of cover page: Green D. Color of partition page: Light Red C. DELIVERY REQUIREMENT: 1st Delivery - 200 pcs within seven (7) calendar days upon receipt of the materials to be procure and bound. 2nd Delivery - 215 pcs within seven (7) calendar days after the 1st delivery. <p align="center"><i>-nothing follows-</i></p>	415 copies		46,895.00
			415 books		

(Total Amount in Words) **Forty Six Thousand Eight Hundred Ninety Five Pesos only.** 46,895.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Alex Abaloe

 Signature over Printed Name of Supplier

11/11/2016

 Date

Very Truly Yours,

ATTE: ELMIRA B. CRUZ-CASIDO
 Authorized Official

Funds Available: _____	ALOBS No.: _____
<i>Kristine Daley</i> KRISTINE DALEY T. CORPUZ Chief Accountant	Amount: _____